

Dr. Y.S.R. HORTICULTURAL UNIVERSITY
ADMINISTRATIVE OFFICE, VENKATRAMANNAGUDEM
TADEPALLIGUDEM - 534101, WEST GODAVARI DISTRICT

Proc.No.1268/Acad/24-ACM/DH/2020,

Dt.01/06/2020

Sub:- Dr.YSRHU – Academic – UG Programme – Refund of certain Student fees during cancellation of seat – Guidelines – Orders – Issued.

- Ref:-
- 1) U.O.Note No.3785/A1/COE/2018, dated 12.12.2019 of Controller of Examinations, Dr.YSRHU
 - 2) Recommended in 17th Board of Faculty Meeting for UG Studies held on 08-01-2020
 - 3) Resol.No.379 of the 24th Academic Council Meeting held on 09-01-2020.
 - 4) Note orders of the Hon'ble Vice-Chancellor, Dr. YSRHU on 20/02/20

In accordance to the orders issued in the reference (4) cited above, permission is hereby accorded to implement the following guidelines :

Refund policy guidelines for B.Sc. (Hons.) Horticulture and Diploma in Horticulture courses

The notified date of admission i.e., date of commencement of classes will be given by the COE, ANGRAU as it is the combined counselling process conducted by ANGRA. The date of commencement of classes will normally be immediately after the completion of second counselling.

- 1) The student has to pay the prescribed cancellation fee to get the refund and to get back the original certificates as per the guidelines from time to time.
- 2) In case of sliding to other courses during combined counselling (Veterinary Agriculture, Fishers and Food technology) fees will be transferred to respective colleges along with the original certificates.
- 3) In case of admission to other courses other than above mentioned courses refund policy will be the same as mentioned in the table, duly following the guidelines.
- 4) The Refund policy will come into force from 2020-21 admitted batch onwards.
- 5) The above refund policy applied to University fee and Non-University fee only.

A) B.Sc. (Hons.) Horticulture Programme

Sl. No.	Time Frame	Refundable amount
1.	Student who paid fee for college admission in 1 st & 2 nd counselling and cancelling the seat before 3 rd / final counselling.	100%
2.	Student who paid fee for college admission and cancelling the seat after the 3 rd / final counselling but before the notified date for the commencement of classes after the final counselling.	90%
3.	Student who paid fee for college admission in 1 st /2 nd and 3 rd /final counselling and cancelling the seat within 15 days after the notified date for the commencement of classes.	80%
4.	Student who paid fee for college admission in 1 st / 2 nd and 3 rd / final counselling and cancelling the seat within 30 days but after 15 days of the notified date for the commencement of classes.	50%
5.	Student who paid fee for college admission in 1 st / 2 nd and 3 rd / final counselling and cancelling the seat 30 days the notified date for the commencement of classes.	No refund

Note : The fee collected in the form of refundable (deposits) will be refunded in full at any given point of time.

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B) Diploma in Horticulture Programme

<i>Sl. No.</i>	<i>Time Frame</i>	<i>Refundable amount</i>
1.	Student who paid fee for college admission in 1 st counselling & and cancelling the seat before 2 nd counselling.	100%
2.	Student who paid fee for college admission and cancelling the seat after the 2 nd counselling but before the notified date for the commencement of classes after the 2 nd counselling.	90%
3.	Student who paid fee for college admission in 1 st & 2 nd counselling and cancelling the seat within 15 days after the notified date for the commencement of classes.	80%
4.	Student who paid fee for college admission in 1 st & 2 nd counselling and cancelling the seat within 30 days but after 15 days of the notified date for the commencement of classes.	50%
5.	Student who paid fee for college admission in 1 st & 2 nd counselling and cancelling the seat 30 days the notified date for the commencement of classes.	No refund

Note : The fee collected in the form of refundable (deposits) will be refunded in full at any given point of time.

Further, the Controller of Examination, Dr. YSRHU is requested to take further necessary action accordingly.

K. GOPAL
REGISTRAR

To

✓ The Controller of Examination, Admn Office, Dr. YSR Horti. University, VRG
CC to :

PS to Vice-Chancellor, Dr. Y.S.R.H.U, Venkatramannagudem

PA to Registrar/Dean of Horticulture//Dean of Student Affairs, Dr. YSRHU, Venkatramannagudem

Copy to SF/SC

//F.B.O.//

K. Srinivas Rao 01/11/2020
SUPERINTENDENT (FAC)